WETASKIWIN REGIONAL PUBLIC SCHOOLS
5515-47 A Avenue
Wetaskiwin, Alberta T9A 3S3
"Inspiring students to become the best they can be"

Regular Board Meeting
Meeting Type: Regular Board Meeting
Date: Tuesday, May 28, 2013
Start time: 12:30 PM
Location: Wetaskiwin Regional Public Schools Board Room

ATTENDANCE
Present were:
A. Trustee
- Donna Hogg
- Glenn Norby
- Deanna Specht
- Barb Johnson
- Ed Zacharko
- Clint Neis
- Stan Harsch
- Shauna Bruno

B. Superintendent
- Terry Pearson

C. Associate Superintendent
- Randy Risto
- Sherri Senger
- Brian Taje

D. Communications Coordinator
- Sherry Knull

E. Guests
- Walley Porter, ATA
- Gary Hansen, ATA

INFORMATION

CALL TO ORDER
Board Chair Deanna Specht called the Regular Meeting of the Board of Trustees of Wetaskiwin Regional Public Schools to order at 12:30 p.m.

MINUTES APPROVAL
Resolution #WR20130528.1001
Moved By: Barb Johnson
That the minutes for the Regular Board Meeting (2013/04/30) be adopted as presented.

Resolution #WR20130528.1002
Moved By: Glenn Norby
That the minutes for the Special Board Meeting (2013/05/09) be adopted as presented.

CARRIED
CONSIDERATION
OF AGENDA

Resolution #WR20130528.1003
Moved By: Donna Hogg
That the agenda be approved with the addition of 8.4 Correspondence.
CARRIED

BOARD
COMMITTEE
REPORT

Ms. Sherri Senger, Associate Superintendent: Business clarified information regarding the Workers Compensation Board (WCB) performance surcharge for 2014 and 2015.
INFORMATION

Trustee Stan Harsch reported on the May 14, 2013 Board Committees meeting.

Resolution #WR20130528.1004
Moved By: Stan Harsch
That the Board approve the recommended changes to Clause 15 of the YRL Master Membership Agreement outlined in the YRL letter dated April 26, 2013.
CARRIED

Resolution #WR20130528.1005
Moved By: Stan Harsch
That Administration investigate what is entailed in moving forward with the request from the Pigeon Lake Athletic Culture and Educational Society and bring the relevant details back to the Board.
CARRIED

Resolution #WR20130528.1006
Moved By: Barb Johnson
That the Board Committee report be accepted as information and that the minutes of May 14, 2013 Board Committees meeting be approved as amended.
CARRIED

2013/2014 BOARD /ADMIN MEETING CALENDAR (DRAFT)

Dr. Terry Pearson, Superintendent of Schools advised that a draft Board / Administration meeting calendar was presented to the Board at the May 14, 2013 Board Committee meeting. The Board discussed the proposed calendar and some revisions have been made based on this discussion. Realizing that the calendar may change after an election administration is requesting that the Board approve this calendar in principle so planning for the 2013-2014 school year may commence.

The Board Organizational Meeting has been moved to October 29, 2013 and will follow the October Regular Board Meeting. A Board orientation will be planned for October 29th, 2013 commencing at 9:00 a.m.

Dates have been placed in the calendar but have not been confirmed for the following:
1. CEO Evaluation Board
2. Board Self Evaluation

Dates for the following have not been determined.
1. Public Consultation(s)
2. Board Strategic Planning
3. System Strategic Planning

Resolution #WR20130528.1007
Moved By: Clint Neis
That the Board approve the draft 2013-2014 Board/Admin Meeting Calendar and calendar assumptions in principle.

CARRIED

BUCK MOUNTAIN CENTRAL SCHOOL - FNMI PROGRAM
(CELEBRATING EXCELLENCE)
(Issue #20130514001)

Ms. Corrine Desjarlais was in attendance to speak on behalf of the Buck Mountain Central School and the goals they have purposely set to make stronger connections with FNMI students and their families. It was their intent to create more understanding throughout the entire school of the First Nations and Metis cultures. Staff and students at the school have worked together to build understanding and respect for these cultures, several events have been held to facilitate and encourage a better understanding of the FNMI culture.

Ms. Desjarlais, explained the success and challenges that the Buck Mountain Central School experienced in encouraging Ms. Katelyn Mackinaw to complete high school and continue her education at the University of Alberta Native Studies program. She also explained the initiatives that the school has initiated to ensure that all the First Nations students are successful. Ms. Desjarlais noted that the school staff and parents have a better understanding of the FNMI culture and that First Nations parents feel welcome in the school. Katelyn Mackinaw’s success is having an affect on current First Nations students as they view her as a role model.

Board Chair Deanna Specht thanked Ms. Desjarlais for the very informative presentation and congratulated Buck Mountain Central School staff on a job well done.

Ms. Desjarlais left the meeting at 1:32 p.m.

INFORMATION

The meeting recessed at 1:33 p.m.

The meeting reconvened at 1:43 p.m.

2013-2014 DRAFT BUDGET
(ACTION)
(Issue #20130521003)

Ms. Sherri Senger, Associate Superintendent presented a detailed budget report outlining the 2013-2014 budget. The report outlined the revenue, staffing, enrollment and risks.

A lengthy discussion ensued.

Resolution #WR20130528.1008
Moved By: Barb Johnson
The Board of Trustees approve the 2013-2014 budget as presented.

CARRIED

Walley Porter and Gary Hansen left the meeting at 3:12 p.m.

2014-2017 CAPITAL PLAN SUBMISSION

Ms. Sherri Senger, Associate Superintendent: Business advised that Alberta Infrastructure requires an annual Three Year Capital Plan be submitted from school boards requesting capital funding. Ms.
Senger presented the 2014-2017 Capital Plan and indicated that the deadline for the submission is June 1, 2013.

**Resolution #WR20130528.1009**

Moved By: Ed Zacharko
That the 2014-2017 Capital Plan be approved as presented.

CARRIED

**COMMUNICATION PLAN EVALUATION**

The Board Annual Work Plan states that the Board will evaluate the Communication Plan activities in June of each year. The Communications Coordinator will be absent for the June Board meetings so we are bringing this forward in May as information.

**Background:**

At the September 18 & 19, 2012 Board Planning Workshop the Board reviewed and discussed the Communication Plan.

Subsequent to that planning session the Board received a presentation at the November 26, 2012 ASBA Zone 4 meeting from Suzanne Lundgren on the use of Social Media. As an outcome of discussion at the planning workshop and as a result of the ASBA Social Media presentation the communication plan was revised and brought back to the Board for approval on January 8, 2013.

The Board approved the three year Communications Plan for 2013 -2015. (Attached)

The Communication Plan includes strategic communication goals, objectives and strategies. This plan is a working document that will be used to guide Wetaskiwin Regional Public Schools over the next two years to ensure we are effectively communicating in a timely manner with all stakeholders.

Since January 2013 the following communication strategies have been implemented as per the plan.

**Goal 1 Communications 101 Training including Developing Key Messages**

- Communications 101 Training has been scheduled for SAT in three half day session throughout the 2013-2014 school year.
- Two publications were produced and distributed in August and March.
- Kindergarten Registration information packages were produced and distributed to sites. Advertising was done as well as Kindergarten registration night reminders were placed on WRPS Facebook, Twitter & Website.

**Goal 2 Thought Stream Technology**

Was piloted with the staff for the Appreciation Survey

**Goal 3 Website Review:**

- WRPS will be implementing an updated website platform early in 2013 this will include a responsive design (mobile friendly) feature for both the division and schools' websites as well as updating the design and photos.

- Social Media Presence: WRPS now has social media presence and is using both Facebook and Twitter.
2013-2015 Goals

1. Goal 1: Continue to work on improving internal and external communications - work with school administrators on "Story of the Month"
2. Goal 2: Establish a committee to assist with decisions around Community Engagement
3. Goal 3: Complete Website(s) platform update
4. Goal 3: Train school website administrators in regard to changes with the new content management system enhancements.

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PSBAA Survey

On Monday 13 May 2013, all Board Chairs and Council Representatives received an email from President Dittrick indicating that the Ad Hoc Committee on PSBC Roles and Responsibilities was developing an online survey to solicit input from Member Boards. The online survey has been posted and may be accessed by clicking on the following link: http://www.surveymonkey.com/s/W69GZ6G

Attached is a PDF copy of the survey, as reference; the Ad Hoc Committee asks that each Member Board complete ONE online survey on or before 01 August 2013. Please note that Member Board responses will be collated and shared with members at the August 2013 Public School Boards Council Meeting. The Ad Hoc Committee asks that each Council Representative bring a copy of their Board’s response with them to the August 2013 Council Meeting.

It was the consensus of the Board that Trustee Clint Neis, Trustee Barb Johnson and Trustee Deanna Specht complete the survey.

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Board Strategic Facility Plan

The Board held a Committee of the Whole Meeting on May 9th, 2013 to review the Board Strategic Facilities Plan. The Board discussed the plan and has determined that there will be no change to the existing plan.

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Trustee Committee Reports

TRUSTEE REPORTS:

- ASBA Zone 4
- Yellowhead Regional Library
- Council of School Councils
- Public School Boards Association of Alberta
- Community Learning Council
- Leaders of Tomorrow
- City of Wetaskiwin / WRPS Liaison
- County of Wetaskiwin Liaison
- Maskwacis Education Council
- Trustee Reports

Verbal reports received.

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Board Annual Work Plan

The Board Annual Work Plan is attached as information.

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Superintendent Memorandum for May 2013 has been circulated.

UPCOMING EVENTS

- May 28, 2013 PSBAA Meeting 4:00 p.m.
- May 29, 2013 COSC - CB McMurdo School
- May 31-June 4 PSBAA & ASBA Spring AGM
- June 5, 2013 Board School Visit - Falun 9:00 a.m.
- June 11 Board Committees Meeting 12:30 p.m. WRPS Board Room
- June 17, 2013 Jamie McNamara's Retirement STAR 5:50 p.m. @ St. Mary's in Leduc
- June 20, 2013 CEO Evaluation 9:00 a.m.
- June 24, 2013 Board Self Evaluation 9:00 a.m.
- June 25, 2013 Board/Staff Year Ed Luncheon 11:30 a.m.
- June 25, 2013 Regular Board Meeting

PUBLIC SCHOOL BOARDS ASSOCIATION

The Public School Board Association of Alberta (PSBAA) has requested a meeting with the Board of Trustees. Patty Dittrick, President and Mary Lynne Campbell, Executive Director will be in attendance at 4:00 p.m. to meet with the Board.

The Board determined that they would adjourn the regular board meeting and commence the meeting with the PSBA Representatives.

ADJOURNMENT

Resolution #WR20130528.1010
Moved By: Donna Hogg
That the meeting be adjourned at 4:00 p.m.

CARRIED

Board Chair

Associate Superintendent: Business